

**Lacombe and District Agricultural Society:**

4210-58 Street Lacombe AB, T4L 1V8

**Mailing address:** Box 5802, Lacombe, AB. T4L 1X4

**Email:** lacombeagsociety@gmail.com

**FACILITY RENTAL AGREEMENT – SOCIAL EVENTS**

This agreement made this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_ between:  
The **Lacombe and District Agricultural Society** (hereinafter referred to as the lessor); and

**NAME:** \_\_\_\_\_  
(Hereinafter referred to as the lessee).

**ADDRESS:** \_\_\_\_\_

**CELL PH:** \_\_\_\_\_ **OTHER PH:** \_\_\_\_\_

**EMAIL:** \_\_\_\_\_ **FAX:** \_\_\_\_\_

**DATE(S) OF EVENT:** \_\_\_\_\_

**TYPE OF EVENT:** \_\_\_\_\_ **NUMBER OF GUESTS:** \_\_\_\_\_

**START TIME (set-up):** \_\_\_\_\_ **To** \_\_\_\_\_ **CLOSE TIME (fully vacated)**

**LIQUOR TO BE SERVED:** No \_\_\_\_\_ Yes \_\_\_\_\_ If **YES**, answer questions below:

- Party Alcohol Liability (PAL) Insurance → **ACQUIRED/COPY SUBMITTED:** \_\_\_\_\_
- Special Event Liquor License (SEL) → **ACQUIRED/COPY SUBMITTED:** \_\_\_\_\_

**TERMS AND CONDITIONS:**

1. The Lessee agrees to maintain the facilities and grounds in a stewardly manner. Any damages and subsequent costs incurred are the responsibility of the lessee.
2. Although every precaution will be taken to protect the safety of the lessee and the general public, the lessor will not be liable, legally or otherwise, in the event of accidents and/or loss of property.
3. The Lessee is responsible to provide the lessor with a copy of proof of insurance for their event showing at least \$2,000,000.00 liability insurance with the Lacombe and District Agricultural Society listed as named insured. This document **MUST BE**

- SUBMITTED BEFORE THE EVENT** or the lessor has the right to refuse entry to the property.
4. The Lessee is responsible to **PAY** the rental costs 7 days after the rental. This rental agreement is also your Invoice for the rental.
  5. Lessee is responsible to enforce “**No Smoking**” rules in the Sales Pavilion and all barns.
  6. The use of Confetti is **NOT** permitted in the Sales Pavilion or anywhere on the grounds.
  7. The use of wax candles is **NOT** permitted. Battered operated candles only.
  8. **Cleaning:** If any additional cleaning is required, the lessee will be charged \$55/HR (minimum 2 hours) to be deducted from the security deposit.
  9. **Security Deposit:** Lessor acknowledges a security deposit of \$\_\_\_\_\_ as a condition of this agreement. The security deposit needs to be provided a minimum of 14 days prior to the event. Upon satisfactory inspection of the facility by LDAS representative, the security deposit will be applied against the total invoice outstanding.
  10. **Rental Fee** will be \$\_\_\_\_\_.
  11. **Cancellation Policy:** The Lacombe and District Agricultural Society may at its sole discretion cancel any event, and have the authority to remove or have removed, any person or persons from the facilities if any policies have been considered to be broken or the facilities are not being used for the purpose for which the booking was intended, or if the lessee is in non-compliance of the Liquor Control Act, the regulations under the act or policies of the Alberta Liquor and Gaming Commission and/or Police Department.
  12. Lessee agrees and understands that they must be available & present at all times during the lessee’s event. Access to the facilities is only permitted during the contracted rental event times outlined in this agreement.
  13. **Alcohol:** If Liquor is to be consumed on the facility, the lessee, at its sole cost and expense, must arrange for Party Alcohol Liability (PAL) Insurance as well as an AGLC Special Events License (SEL). The Lacombe and District Agricultural Society must be named as additional insured on the PAL Insurance Certificate and the SEL. A copy of each must be presented to the Lacombe and District Agricultural Society in order to acquire keys to the facility.
  14. Lessee is responsible to keep all guests under control. Lessee will be held monetarily responsible for any damages incurred during the event.

15. The number of people attending the event must be determined at the time of booking. The floor plan for tables and chairs must not block emergency exits and must comply with fire safety regulations.
16. **Damage to Facility:** The lessee will be held responsible for repair of damage to the Lacombe and District Agriculture Society facility at a rate of contractor's fees + 15%.
17. This agreement may only be changed or amended by the parties in writing. This agreement constitutes the entire agreement between the parties and supersedes all previous negotiations and verbal statements.
18. **Waiver:** The lessee shall indemnify and save harmless the owner from all cost and expenses incurred by it and from all claims, demands, actions, suits or other proceedings that may at any time and by whomsoever made that are brought against the Lacombe and District Agricultural Society arising out of any damage or liability to any person or property or connected in any manner with any use of the property or the performance of this agreement by the lessee.

I (we) hereby agree to the terms and conditions as outlined above.

**For the Lessee:**

SIGNATURE: \_\_\_\_\_

PRINT NAME: \_\_\_\_\_

DATE: \_\_\_\_\_

**For the Lessor "Lacombe and District Agricultural Society":**

SIGNATURE: \_\_\_\_\_

PRINT NAME: \_\_\_\_\_

DATE: \_\_\_\_\_